

# Network Notification – Humana Healthy Horizons in Kentucky

**Notice date:**

**To:** Humana Healthy Horizons™ in Kentucky Provider Network  
**From:** Humana Healthy Horizons in Kentucky  
**Subject:** Required forms: notice, completion, retention and claim submission  
**Effective date:**

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Humana Healthy Horizons in Kentucky recently updated its policy to allow either medical records or completion of a designated form as documentation when submitting early elective delivery claims.

As a reminder, Humana Healthy Horizons in Kentucky requires the completion of specific documentation for the following services:

- Abortion
- Early elective delivery
- Hysterectomy
- Hospice
- Sterilization

## As the provider, you are required to:

- Complete the required documentation according to the appropriate Kentucky Administrative Regulation and/or Humana Healthy Horizons policy.
- Retain the completed documentation as part of an enrollee's chart in the event of a Kentucky Department for Medicaid Services audit on request.
- Refer to the **References and documentation** section of this notice to review the documentation requirements when completing and submitting via the paper claim process for:
  - Abortion (must include pre-op notes, post-op notes, the physician certificate and the report of abortion form)
  - Early elective delivery (may submit form or pertinent medical record)
  - Hysterectomy
  - Sterilization



Humana Healthy Horizons in Kentucky is a Medicaid product of Humana Health Plan Inc.

## Please mail paper claims to:

Humana Claims Office  
P.O. Box 14601  
Lexington, KY 40512-4601

**Please note:** Claims for these services must include the appropriate form(s) and/or pertinent medical record, including Coordination of Benefits information.

- Notify us of an enrollee's election of the Medicaid hospice benefit as you would when submitting a request for prior authorization.

Claims remain unpaid until the provider submits the required documentation for the applicable service, as detailed in this notice. In the event that Humana Healthy Horizons in Kentucky erroneously pays a claim without the required form or pertinent medical record, Humana Healthy Horizons in Kentucky may initiate overpayment recovery efforts, per regulatory and contractual requirements.

## References and documentation

### • Abortion

- **VS\_913\_04.2020\_Report of Abortion** (<https://chfs.ky.gov/agencies/dph/dehp/vsb/Forms/VS913AbortionForm.pdf>)
- **CHFS\_ACR\_2.2020\_Abortion Certification Requirements** (<https://chfs.ky.gov/agencies/dph/dehp/vsb/Forms/CHFSACR.pdf>)

### • Early elective deliveries

- **Early elective Deliveries (EED) Prior to 39 weeks Gestation\_06232017** (<https://chfs.ky.gov/agencies/dms/ProviderLetters/PLEEDPolicyChangeA259A384A40062317Adobe00000002.pdf>)
- **Addendum to 06232017 EED Prior to 39 Weeks Gestation** (<https://chfs.ky.gov/agencies/dms/ProviderLetters/PLEEDPolicyChangeAddendum082817Withattachment.pdf>)
- You can submit either the checklist below or the pertinent medical record, found at **The American College of Obstetricians and Gynecologists Patient Safety Checklist** (<https://obgynriskalliance.com/globalassets/ob-gyn-tool-kit/acog-patient-safety-checklists/acog-patient-safety-checklist-inpatient-induction-of-labor.pdf>)

### • Hospice Medicaid Benefit election

- **MAP374\_Election of Medicaid Hospice Benefit** (<https://chfs.ky.gov/agencies/dms/MAPForms/MAP374.pdf>)

### • Hysterectomy

- **Map251\_Hysterectomy Consent Form** (<https://chfs.ky.gov/agencies/dms/MAPForms/map251.pdf>)

### • Sterilization

- **OMB\_09370166\_Consent for Sterilization** (<https://chfs.ky.gov/agencies/dms/MAPForms/consentforsterilizationenglish.pdf>)

You also can find the Kentucky Cabinet for Health and Family Services forms on our Humana Healthy Horizons in Kentucky **Provider Documents and Resources page** (<https://www.humana.com/provider/medical-resources/kentucky-medicaid/documents-and-resources>).

If you have questions, please call Provider Services at **800-444-9137**. Hours of operation are Monday through Friday, 7 a.m. to 7 p.m., Eastern time.