Provider Network Monitoring Review Elements	Met	Not Met
Therapeutic Group Home (TGH)		
Licensed by the Louisiana Department of Health (LDH), in accordance with LAC 48:1, Chapter 62, entitled Therapeutic Group Homes, to provide community-based residential services in a home-like setting of no greater than ten beds for the location reviewed.		
Verification that the agency's demographc informtion is accurate in the MCO's system		
Accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF), the Council on Accreditation (COA), or The Joint Commission (TJC) for the location reviewed.		
Agencies must attain full accreditation within 18 months of the initial accreditation application date.		
The agency shall pay all associated accreditation fees prior to being contracted and reimbursed by a Medicaid managed care entity.		
TGH may specialize and provide care for maladaptive sexual behaviors, substance use treatment or individuals with co-occurring disorders. If a program provides care to any of these categories of youth, the program must submit documentation regarding the appropriateness of the research-based, trauma-informed programming and training, as well as compliance with the ASAM level of care being provided.		
Provider must maintain results in personnel records that prior to hiring or contracting any employee or contractor that performs services that are compensated with Medicaid/Medicare funds, including but not limited to licensed and unlicensed staff, interns and/or contractors, agency reviewed the Department of Health and Human Services' Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) .		
Provider must maintain results in personnel records that once a month, for current employees, agency checked the Department of Health and Human Services' Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) to determine if they have been excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General.		
Provider must maintain results in personnel records that prior to hiring oror contracting any employee or contractor that performs services that are compensated with Medicaid/Medicare funds, including but not limited to licensed and unlicensed staff, interns and/or contractors, agency must review the Department of Health and Human Services' Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) .		
Provider must maintain results in personnel records that once a month, for current employees, agency checked the LDH State Adverse Actions to determine if there is a finding that an employee or contractor has abused, neglected or extorted any individual or if they have been excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General.		
Establish and maintain written policies and procedures inclusive of drug testing staff to ensure an alcohol and/or drug-free workplace and/or a workforce free of substance use		
Staffing schedules must reflect overlap in shift hours to accommodate information exchange for continuity of youth treatment		

A TGH shall have a minimum of two staff on duty per shift in each living unit with at least one being direct care staff when there is a client present		
A TGH shall have the ability to call in as many staff as necessary to maintain safety and control in the facility, depending upon the needs of the current population at any given time		
A ratio of not less than one staff to five clients is maintained at all times		
The supervising practitioner must provide 24-hour on call coverage, seven days a week		
Their shall be a licensed registered nurse operating within his/her scope of practice who shall supervise the nursing services of the TGH.		
The TGH shall have a licensed registered nurse who shall have documented experience and training in the treatment of children or adolescents.		
The TGH shall employ a supervising practitioner which shall be one of the following: i. a physician with an unrestricted license to practice in Louisiana and who meets all of the following qualifications: (a). an unrestricted drug enforcement agency (DEA) and Louisiana controlled substance license; (b). if the physician holds an additional license(s) in another state or jurisdiction, that license(s) shall be unrestricted and be documented in the employment record; (c). board-certification in general psychiatry; and (d). satisfactory completion of a specialized psychiatric residency training program accredited by the Accreditation Council for Graduate Medical Education (ACGME), ii. a psychologist/medical psychologist shall have the following: (a). an unrestricted license to practice psychology in Louisiana issued by the Louisiana State Board of Examiners of Psychologists or an unrestricted license to practice medical psychology issued by the Louisiana State Board of Medical Examiners; (b). unrestricted DEA and Louisiana controlled substance licenses, if the supervising practitioner is a medical psychologist; (c). demonstrated competence and experience in the assessment, diagnosis, and treatment of children and adolescents who have mental and emotional disorders or disabilities, alcoholism and substance abuse.		
The TGH clinical director shall be an LMHP practicing within the scope of their license		
The TGH therapist shall be an LMHP or an individual with a Master's degree in social work, counseling, psychology or a related human services field.		
Direct care staff must be at least 18 years old		
Direct care staff must be at least three years older than an individual under 18 years of age		
The TGH shall have a house manager.		
The house manager shall be at least 21 years of age.		
The house manager shall be at least 3 years older than the oldest client.		

The house manager shall possess one of the following: (a). a Bachelor's degree in a human services field and one year of documented employment with a health care provider that treats clients with mental illness; or (b). two years of course work toward a Bachelor's degree in a human services field and two years of documented employment with a health care provider that treats clients with mental illness.		
Direct care staff must have a high school diploma, general equivalency diploma or trade school diploma in the area of human services, or demonstrate competency or verifiable work experience in providing support to persons with disabilities. The human service field is defined as an academic program with a curriculum content in which at least 70 percent of the required courses are in the study of behavioral health or human behavior;		
Direct care staff must have a minimum of two years of experience working with children, be equivalently qualified by education in the human services field, or have a combination of work experience and education with one year of education substituting for one year of experience;		
TGH must arrange for prior to employment (or contracting, volunteering, or as required by law) individuals pass criminal background checks, including sexual offender registry checks, in accordance with any applicable federal or state laws.		
TGH must maintain documentation that prior to employment (or contracting, volunteering, or as required by law) individuals pass criminal background checks, including sexual offender registry checks, in accordance with any applicable federal or state laws.		
Criminal background checks are performed no more than 90 days prior to the date of employment		
Arrange for and maintain documentation that all persons, prior to employment, are free from tuberculosis (TB) in a communicable state via skin testing (or chest exam if recommended by physician) to reduce the risk of such infections in members and staff.		
TB testing was completed less than 31 days prior to date of employment		
Maintain documentation that all direct care staff, who are required to complete CPR & First Aid training, complete the training within 90 days of hire; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.		
Maintain documentation that all direct care staff, who are required to renew CPR & First Aid training, complete the training within the time period recommended by the American Heart Association; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.		
Maintain documentation of verification of staff meeting professional requirements including licensure (where applicable)		
Employees and contractors must not be excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General;		
Direct care staff must not have a finding on the Louisiana State Adverse Action List;		

The TGH shall have a licensed registered nurse who shall have documented experience and training in the treatment of children or adolescents.		
All direct care staff shall be certified in crisis prevention/management (example: CPI, Mandt, etc.)		
Employees and/or Contractors pass drug screening tests as required by agency's policies and procedures;		
All unlicensed staff must be under the supervision and oversight of a psychiatrist or psychologist;		